






APPLICATION PROCESS

FOR APPLICANTS RESIDENT ON THE ISLAND OF IRELAND

All IÉ Contractor PTS applications submitted for validation from the **01 December 2023** **MUST** comply with the Occupational Health Service Provider medical assessment process, any medical assessments completed by your company Doctor or by a General Practitioner (GP) will **NOT** be accepted.

<p>If this is your initial application for IÉ Contractor PTS Certification</p> <p>Or</p> <p>Your current IÉ Contractor PTS Certification is due to expire (either training validity or medical validity)</p> <p>NOTE: All applications submitted from the 01 December 2023 MUST comply with the Occupational Health Service Provider medical assessment process, this applies to initial and refresher applications or certification extension requests. After your initial medical with the Occupational Health Service Provider your next medical will be as per the frequency defined by the CIE Chief Medical Officer.</p>	
	
<p>STEP 1</p> <p>Review the IÉ Contractor PTS Application Information Document and pack which is available from: https://www.irishrail.ie/en-ie/about-us/iarnrod-eireann-infrastructure/Iarnrod-Eireann-Contractor-PTS</p>	
	
<p>STEP 2</p> <p>Select your Occupational Health Service Provider from the approved Iarnród Éireann listing. Contact your selected Occupational Health Service Provider to arrange your medical assessment.</p>	
	
<p>STEP 3:</p> <p>Attend Medical at your selected Occupational Health Service Provider</p> <p>NOTE: You will need to bring proof of ID and a passport size photo to the medical. If you wear prescription glasses, you will need to bring both your glasses and a copy of your prescription to the medical.</p>	
<p>IÉ CONTRACTOR PTS HEALTH ASSESSMENT REPORT</p>	
 <p>You PASS the medical</p>	 <p>You FAIL the medical</p>
<p>One successful completion, the Occupational Health Service Provider will sign, stamp, and supply you with a copy of the IÉ Contractor PTS Health Assessment Report.</p> <p>Give this form to your employer who will then submit your application for validation to the IÉ Contractor PTS Department.</p> <p>NOTE: The medical assessment must be carried out within 12 weeks of the date that Iarnród Éireann is in receipt of the IE Contractor PTS Application for validation.</p>	<p>Immediately notify your employer that you did NOT meet the required medical standard.</p> <p>In the event of failing the Drugs and Alcohol Screening in that your sample returned a 'Unclear' result the Occupational Health Service Provider have been requested to advise the CIE Chief Medical Officer.</p> <p>IÉ retains the right to refuse training/ certification extension, for an extended period of time, to any applicant who provides a positive drug or alcohol sample.</p>
<p>Once your application is validated the IÉ Contractor PTS Department will offer a training date.</p> <p>NOTE: Should any factors relating to your health and well-being change at any time during the validity of the PTS Certificate you agree to inform all relevant parties immediately and understand this may lead to a review of your medical fitness to hold PTS.</p>	<p>NOTE: For current IÉ Contractor PTS holders you must not attend any IÉ sites or locations which requires you to hold PTS.</p>